

THE P. G. SCIENCE COLLEGE BARDOLI

AFFILIATED TO

VEER NARMAD SOUTH GUJARAT UNIVERSITY

SURAT

Annual Quality Assurance Report (AQAR)

For the year 2016-2017

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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution	The Patidar Gin Science College, Bardoli
1.2 Address Line 1	Sardar Baug
Address Line 2	Station Road
City/Town	Bardoli
State	Gujarat
Pin Code	394601
Institution e-mail address	sciencecollegebardoli@gmail.com
Contact No.	9825372274
Name of the Head of the Institution	Principal, Dr. Bhavinbhai R. Naik
Tel. No. with STD Code:	(02622) 220003
Mobile:	9825372274
Name of the IQAC Co-ordinator:	Associate Professor, Dr. Manish R. Tailor
Mobile:	8460195136
IQAC e-mail address:	iqacpgscbardoli@yahoo.in

1.3 NAAC Track ID GJCO GN-12667

1.4 Website address www.pgscience.org

Web-link of AQAR -

1.5 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity period
1	1 st	B	-	-	2011
2	2 nd	B	2.41	2016	5 years (2016 to 2021)
3	3 rd	-	-	-	-
4	4 th	-	-	-	-

1.6 Date of Establishment of IQAC : DD/MM/YYYY 15/09/2006

1.7 AQAR for the year (for example 2010-11) 2016-2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest
Assessment and Accreditation by NAAC

(i) AQAR 2010-11, submitted to NAAC on 31-07-2014 (DD/MM/YYYY)

(ii) AQAR 2011-12, submitted to NAAC on 16-08-2014 (DD/MM/YYYY)

(iii) AQAR 2012-13, submitted to NAAC on 09-12-2014 (DD/MM/YYYY)

(iv) AQAR 2013-14, submitted to NAAC on 23-12-2014 (DD/MM/YYYY)

(iv) AQAR 2014-15, submitted to NAAC on 24-09-2015 (DD/MM/YYYY)

(v) AQAR 2015-16, submitted to NAAC on 25-11-2016 (DD/MM/YYYY)

1.9 Institutional Status

University	state	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College			Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
Constituent College			Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
Autonomous college of UGC			Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)			Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC12(B)	<input checked="" type="checkbox"/>		
	Grant-in-aid+ Self financing	<input type="checkbox"/>	Totally Self-Financing	<input type="checkbox"/>				

1.10 Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEL (Phys Edu)	<input type="checkbox"/>
TEL(Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="-"/>								

1.11 Name of the Affiliating University (*for the Colleges*)

V.N.S.G.U. SURAT

N/A

1.12 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1	No. of Teachers	1 + 8 = 9	
2.2	No. of Administrative/Technical staff	01	
2.3	No. of students	01 (G.S.)	
2.4	No. of Management representatives	01	
2.5	No. of Alumni	01	
2.6	No. of any other stakeholder and community representatives	-	
2.7	No. of Employers/ Industrialists	00	
2.8	No. of other External Experts	01	
2.9	Total No. of members	13 + 1 = 14	
2.10	No. of IQAC meetings held	02	
2.11	No. of meetings with various stakeholders	05	
	Faculty	2	Nonteaching staff/Students
		2	Alumni
		1	Others
		-	
2.12	Has IQAC received any funding from UGC during the year?	Yes	No
		-	√
	If yes, mention the amount	-	

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2016-2017.

Plan of Action	Achievements
(i) Self-Appraisal report	Executed
(ii) Evaluation of students through assignment	Executed
(iii) Evaluation through MCQs	Executed

2.16 Whether the AQAR was placed in statutory Body

Yes No

Management Syndicate Any Other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	03	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1. 2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option /Open options : **CBCS**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	-
Annual	-

1.3 Feedback from stakeholders Alumni Parents Employees Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

N. A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N. A.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	05	13	-	1

2.2 No. of permanent faculty with Ph.D. 9

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	06	-	-	-	-	-	-	-	06

2.4 No. of Guest and Visiting faculty and Temporary faculty 3- Visiting - 2 – Ad-hock

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	-	-
Presented papers	-	-	-
Resource Persons	01	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. We have created awareness of virtual learning environment (VLE) through NPTEL (National Programme on Technology Enhanced Learning initiated by IITs and IISc) by arranging screening of NPTEL lectures for T.Y.B.Sc. students.

2. Arrange instrumentation workshop in practical subject

3. Innovative ideas in physics department.

2.7 Total no. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) MCQ TEST

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04	-	-
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2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III + ATKT %	Pass %
Sem. I	272	12.50	42.65	17.65	-	72.80
Sem. II	253	17.00	39.92	6.72	31.22	94.86
Sem. III	231	37.66	38.53	9.10	-	85.29
Sem. IV	229	33.18	41.48	4.37	17.33	96.06
Sem. V	217	35.02	33.64	19.81	-	88.47
Sem. VI	225	39.11	34.66	15.55	3.11	92.43

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- (i) IQAC meets with the faculties in the beginning of each term
- (ii) It stimulates faculties to conduct seminars before each internal test and assignment for the upcoming semester
- (iii) Involvement in admission and internal examination process
- (iv) Meeting with the student council after the election regarding anti-ragging and discipline
- (vi) Involvement in the discussion of college university results

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	05
Others (seminars)	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	03	-	03 (Ad hock)
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<p style="text-align: center;">IQAC provides following facilities to the researchers</p> <ul style="list-style-type: none"> - Lab., Internet, Library facilities - INFLIBNET & NLIST facilities provided by the KCG - FLINNT facilities - Wi-Fi facilities
--

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6	Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
	Major projects	-	-	-	-
	Minor Projects	-	-	-	-
	Interdisciplinary Projects	-	-	-	-
	Industry sponsored	-	-	-	-
	Projects sponsored by the University/ College	-	-	-	-
	Students research projects (other than compulsory by the University)	-	-	-	-
	Any other (Specify)	-	-	-	-
	Total	-	-	-	-

N. A.

3.7 No. of books published i) With ISBN No Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	-	-	-	-
	Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year	Type of Patent		Number
	National	Applied	-
Granted		-	
International	Applied	-	
	Granted	-	
Commercialised	Applied	-	
	Granted	-	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project fellows Any Other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students Participated in NCC events: **N. A.**

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

N. A.

University level State level

National level International level

3.25 No. of Extension activities organized

University Forum	<input type="text" value="-"/>	College Forum	<input type="text" value="-"/>	<input type="text" value="-"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>	Any Other <input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation Camp
- Aids awareness program
- Plantation program
- Eye donation pledging
- Thalassemia programme.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.2 acre			
Class rooms	07			
Laboratories	07			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	11		UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)	2.22		UGC	
Others	-			

4.2 Computerization of administration and library

CCTV Camera in class rooms and WI-FI facilities in campus

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2,857	3,27,204/-Rs	216	25,190/-Rs	3,073	3,52,394/Rs
Reference Books	10,057	9,12,046/-Rs	152	37,462/-Rs	10,209	9,49,508/Rs
e-Books	-	-	-	-	-	-
Journals	08	28,700/-Rs	08	15,000/-Rs	16	43,700/Rs
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	101	-	108	-	209	-
UGC- Reference Books	73	36,078/-Rs	117	55,267/-Rs	190	91,345/Rs
Others (Magazines)	50	5,600/-Rs	54	7,950/-Rs	104	13,550/Rs

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	44	-	VPN+Broad Band	-	24	04	07	09
Added	03	-	-	-	-	03	-	-
Total	47	-	VPN+Broad Band	-	24	07	07	09

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

-

4.6 Amount spent on maintenance in lakhs :

(i) ICT	1.86 Rs
(ii) Campus Infrastructure and facilities	050 Rs
(iii) Equipments	2.22 Rs
(iv) Others	0.052 Rs
Total	4.63 Rs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Orientation for first semester students during “Praveshotsav”
2. Meeting for Sem. VI students
3. Alumni meeting
4. Counselling and placement cell
5. Parents –Teachers association meeting

5.2 Efforts made by the institution for tracking the progression

1. Feedback from students
2. Student counselling

5.3 (a) Total Number of students	UG	PG	Ph.D.	Others
	724	-	-	-

(b) No. of students outside the state

01

(c) No. of international students

-

Men	No	%
	315	43.51

Women	No	%
	409	56.49

Last Year(2015-2016)						This Year(2016-2017)					
General	SC	ST	OBC	Physically Challenged /Minority	Total	General	SC	ST	OBC	Physically Challenged /Minority	Total
146	31	400	219	15	811	144	29	330	210	11	724

Demand ratio

Dropout - 7.48

5.4

Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations **N. A.**

NET SET/SLET GATEI CAT
 IAS/IPS etc. State PSC UPSC Others

5.6 Details of student counselling and career guidance

Lectures arranged for GPSC and UPSC competitive examinations
--

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nova Dyestuff Industries Private Limited	05	-	03

5.8 Details of gender sensitization programmes

Arranged Seminar on Self defence for Girls and Emotional Management

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National Level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level
Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	363	32,74,780 / Rs
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :

- Be an institution with a culture of mutual care and commitment, a satisfying and excellent work environment and continuous learning opportunities.
- Provide a small platform to help students make themselves prepared for their future challenges and explore encouraging avenues.
- Build up its position in the state as a pioneer amongst all educational groups with consistent growth of further branches.

Mission :

- To grow as a premier educational institute committed to provide the best educational environment and excellent infrastructure in the field of education.

6.2 Does the Institution has a management Information System

-

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Four faculty members are in board of studies of VNSGU, Surat.

6.3.2 Teaching and Learning

- (i)** For the betterment of teaching learning process, the coordinator of **IQAC** calls the meetings with the faculty members under the headship of the Principal.
- (ii)** The coordinator remains in contact with each of the departments and students to understand the need of the institution, faculties and the students.
- (iii)** Monitoring Teachers diary of faculties.
- (iiii)** Discussion about Innovative ideas in each department.

6.3.3 Examination and Evaluation

As per the rules and regulations of VNSGU, Surat

6.3.4 Research and Development

The institution provides Lab., library and Internet facilities to the researchers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Laboratories are to be equipped with new equipments
- OMR Software and Scanner
- Renovation of Chemistry laboratory-II and Physics laboratory
- WI-FI facilities.
- Gas –chromatography instrument in chemistry lab

6.3.6 Human Resource Management

Committees are formed for different activities.

6.3.7 Faculty and Staff recruitment

- (i) As per the government policy.
- (ii) The management recruit the ad-hock and visiting faculties as per the requirement

6.3.8 Industry Interaction / Collaboration

N. A.

6.3.9 Admission of Students

Merit Based.

6.4 Welfare schemes for	Teaching	Staff welfare club –Biology Department and Chemistry Dept.
	Non teaching	-
	Students	-

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KCG	No	-
Administrative	Yes	KCG	No	-

6.8 Does the University/ Autonomous College declares results within 30 days? - **N.A.**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? - N.A.

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

- Provided financial assistance to the needy students
- Arranged seminars on Thalassemia and Educational motivation
- Carrier guidance seminar.

6.12 Activities and support from the Parent – Teachers Association

Two meetings are arranged to awareness about Parents-Teachers Association and to inform about it's guideline.

6.13 Development programmes for support staff

-

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Water harvesting plant
- Botanical garden
- Plantation
- LED lights
- Solar panel
- Vermi composting
- Drip irrigation in the garden to save water.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

1. 'Information and communication training' is given to the non – teaching staff.
2. Flint software programme introduce to faculty members and students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

According to the plan

7.3 Give two Best Practices of the institution

- Classes begin with the prayer by the students every day for mental peace and inner strength of the students. Moreover, the cleanliness programmes are frequently arranged in and out the campus.

7.4 Contribution to environmental awareness / protection

- Green Campus
- Rain water harvesting
- Aqua-guard water purification
- Solar panel
- Water cooler
- Drip irrigation in the garden to save water.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

As mentioned in Annexure

8. **Plans of institution for next year**

- Introduce P.G Course
- Skill oriented programmes
- Vocational course of guidance

Name : Dr Manishkumar R. Tailor

The Coordinator, IQAC

Name : Dr. Bhavinbhai R. Naik

The Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Anexure II

Strength:

- Qualified, experienced, dedicated and stable staff
 - Active counselling and placement cell
 - Well equipped laboratories
 - Excellent full time physical training instructor
 - No strike and ragging incidence
 - Active IQAC
 - Excellent results in most of the subjects
 - All-round healthy environment
 - Active women cell
 - Counselling of SC/ST students regarding the benefits of scholarship
-

Weaknesses:

- Deficiency of office staff
- Insufficient infrastructure for the introduction of new courses
- English communication of the students is not up to the mark due to the rural back ground of the students

Opportunities:

- Online assignments and study materials
- Having full time physical instructor, play ground and strong and hard working students from rural areas, we can promote the outdoor games like khokho, Kabaddi etc.

Challenges:

- To motivate students to develop English communication skill
- To manage time slot for new short term courses
- To give more time for sports and extracurricular activities as most of the students come from the interior areas and transportation facilities are not sufficient, so they are in hurry to reach their destinations.